

System Requirements:

- Please review the system requirements provided by Zoom.us: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PCMac-and-Linux>.
- To participate in the class, the instructor must be able to maintain audio with you in order for you to receive credit and the NDAR staff must be able to see you on camera at ALL times during the class.
- Please note that a wired connection is optimal and is less likely to drop connection during classes, which would result in forfeiture of CE credits.

Rules for Continuing Education:

Just as in the classroom, the rules for CE apply here as well.

- Students will be monitored for participation.
- Performing other tasks on your equipment is not allowed during class time.
- The instructor will provide time for breaks
- At no time should the student log off during the class.
- If you must step away from your computer for any reason, use the chat feature to let your monitor know.
- In order to receive continuing education, the Course Virtual Attendance Attestation Form MUST be emailed to robyn@ndrealtors.com or faxed to 866-665-1011 within 24 hours of the conclusion of the course.
- Be aware of your surroundings as the monitors must be able to see you and the other participants will be able to see you as well.
- Behavior must be as if you are in a live class so there should be no childcare, no driving, no moving around inside or outside, no showings, etc. Act as if you are in a live classroom – if you wouldn't do it there don't do it!
- Monitors have the right to refuse CE to anyone not adhering to these rules

Confidential Information

1. I understand that any data, materials, or information presented, disclosed, discussed, or disseminated is confidential.
2. I will not record any part of the course – no audio, video, or photograph recording.