

# Website Privacy Policy

Approved by NDAR BOD on 1/24/2008

We recognize the importance of protecting the personal information you provide at Web sites owned and/or controlled by the North Dakota Association of REALTORS® (NDAR). For NDAR's Association's Web sites, we maintain the following privacy policy:

1. We gather the following types of information needed to process your transactions, fulfill your requests, and maintain our membership records:
  - Contact information you provide (for example, your personal and business addresses, phone and fax numbers, email, domain address, firm affiliations and titles).
  - Information you volunteer, via applications or surveys (for example, education, designations, specialties, affiliations with other real estate organizations and general demographic data).
2. We use this information to:
  - Notify you of updates to our sites.
  - Notify you of relevant products and services.
  - Notify you of upcoming events, education and programs.
  - Send Monthly State News
  - Assist local, NAR and REALTOR® associations and affiliated Institutes, Societies and Councils in membership tracking and for their use for purposes similar to those listed above.
3. NDAR does not share, sell or trade e-mail addresses, but may provide you with on-line informational or marketing messages that have been approved by NDAR for the purposes described in Part 4 of this policy.
4. We will not share, sell or otherwise provide other information about you to third parties, except for:
  - Partners in our REALTOR VIP® Program for the limited purpose of notifying you of NAR-approved promotions.
  - Endorsed Vendors and Suppliers of NDAR (approved by the NDAR BOD).
  - Other vendors for the limited purpose of contacting targeted groups of members, through marketing vehicles approved by NAR.
  - When required by law or valid legal process, or to protect the personal safety of our members or the public.

5. Credit information that you and credit authorizers provide when you make payments by credit card or electronic check for products, dues, education or other services via the REALTOR<sup>®</sup> Electronic Commerce Network (“E-Commerce Network”) will only be used to process the transactions you request. This information will be provided to and maintained by reputable credit reporting databases, but will never be sold, shared or provided to other third parties. NDAR does not store these numbers electronically for future purposes.
6. We maintain security procedures and standards which we believe are as safe as today’s technology permits. We test these procedures and modify them regularly as new technologies become feasible.
7. Visit your subscription management page to modify your email communication preferences or update your personal profile. To stop ALL email from North Dakota Association of Realtors Action Center, click to remove yourself from our lists (or reply via email with "remove or unsubscribe" in the subject line).
8. You may edit your personal contact information directly in the NRDS system or by contacting your local REALTOR<sup>®</sup> association.