



# North Dakota Association of REALTORS®

## “Good Neighbor Award” Program Selection Guidelines



The North Dakota Association of REALTORS® will present one Good Neighbor Award at the REALTOR® Convention of the Dakotas when held in North Dakota. A cash contribution of \$500 will be made to the charity of the winner’s choice.

**PURPOSE:** To encourage individual activity that will identify and recognize REALTORS® as compassionate, involved, sympathetic community members.

The NDAR Good Neighbor Award is to recognize North Dakota’s REALTORS® for their efforts in community and charitable service in helping to make their communities a better place for all citizens.

Please complete and submit this entry form no later than August 22, 2018. E-Mail completed form to NDAR at [Info@ndrealtors.com](mailto:Info@ndrealtors.com) or mail to NDAR, 318 W. Apollo Ave., Bismarck ND 58503.

### **CRITERIA FOR NOMINEES**

- Must be a REALTOR® member in good standing
- Must be a primary member of the North Dakota Association of REALTORS®
- Service must be a non-business endeavor
- Award recipient may win only once in a lifetime
- Nominee shall be recognized primarily for service contributions
- Award recipient shall not be a full-time employee of the charity or be compensated for any work or service
- Some portion of the nominee’s community work must have taken place during the previous year
- REALTOR® may nominate themselves or may be nominated by another NDAR member, state or local association or the community organization they serve

### **Selection Procedure:**

The first year the NDAR Executive Committee, the Membership Chair and the two Immediate Past Presidents will make the selection from a list of nominees submitted. The following years the member at large on the Executive Committee shall be replaced with the newest award recipient followed the next year by replacement of the Vice President, President Elect, President and finally the Immediate Past President. Once the selection committee has the most recent 5 recipients serving on this committee the longest standing recipient of the award shall be the chair. The most current recipient shall present the next award.

The NDAR Board of Directors has approved the award criteria and guidelines.

The award will be presented at the REALTOR® of the Year Awards Lunch held during the In-state Convention.



Good Neighbor Award Nomination Form



**NOMINEE**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Local REALTOR® Board: \_\_\_\_\_ RE Designation(s): \_\_\_\_\_

**COMMUNITY PROGRAM SERVED**

If additional organizations are served please attach additional form(s).

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Brief Description of the Organization’s Mission:

Who may we contact at the organization to verify the nominee’s involvement:

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**PERSONAL CONTRIBUTION**

Nominees should have made a significant contribution of personal time, but contributions of money, materials, or other resources will be considered.

*Note: This information is required. Although you may not keep exact records, we must have your best estimate in order to evaluate the entry.*

*Please attach any press releases or testimonials.*

- Unpaid hours the nominee *personally* contributed to this organization from January 2017 to present: \_\_\_\_\_  
\_\_\_\_\_
- Volunteer hours the nominee *personally* recruited from others to work for this organization from January 2017 to present: \_\_\_\_\_
- Dollars, materials or other resources the nominee *personally* contributed to this organization from January 2017 to present: (attached additional sheet if necessary) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Dollars the nominee *personally* raised for this organization from January 2017 to present: \_\_\_\_\_  
\_\_\_\_\_
- How long has the nominee been volunteering with this organization? \_\_\_\_\_
- Is the nominee compensated for any portion of the service work described in this application? (If yes, please explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly describe (500 words or less on separate page) how the nominee’s individual efforts have made the community a better place to live. Focus on the nominee’s accomplishments, not the organization’s in general. Don’t be modest. If you are uncomfortable talking about your achievement, have someone else write the essay portion for you and/or provide detailed testimonials. Testimonials from someone you’ve helped are particularly valuable.

On a separate page, please provide a brief statement from the benefactor/charity regarding the nominee’s work/involvement.

I certify that to the best of my knowledge, all of the information provided is true and accurate.

Nominee’s Signature: \_\_\_\_\_

Submit one copy of this form to NDAR who will reproduce enough for the committee.