

## BUYER CLOSING REQUEST FORM

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1 **Date:** \_\_\_\_\_

2 **BUYER LEGAL NAME:** \_\_\_\_\_

3 **BUYER LEGAL NAME:** \_\_\_\_\_

4 **BUYER CURRENT MAILING ADDRESS:** \_\_\_\_\_

5 \_\_\_\_\_

6 **PHONE:** \_\_\_\_\_ & \_\_\_\_\_

7 **EMAIL:** \_\_\_\_\_ & \_\_\_\_\_

8 **MORTGAGE COMPANY:** \_\_\_\_\_

9 **MORTGAGE PHONE:** \_\_\_\_\_

10 **MORTGAGE EMAIL:** \_\_\_\_\_

11 **TENANCY:** ☐ Joint Tenants ☐ Tenants in Common ☐ Single ☐ Other \_\_\_\_\_

12 **PRESENT AT CLOSING:** ☐ Yes ☐ No ☐ Mail away ☐ Remote online Notary

13 **IS THERE A POWER OF ATTORNEY?** ☐ Yes Please provide documentation.

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14 **PROPERTY INFORMATION**

15 Street Address: \_\_\_\_\_

16 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

17 **LEGAL DESCRIPTION:** \_\_\_\_\_

18 \_\_\_\_\_

19 **MANUFACTURED HOME:** ☐ YES ☐ NO VIN Number applicable: \_\_\_\_\_

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20 **LISTING BROKERAGE:** \_\_\_\_\_ **LISTING AGENT:** \_\_\_\_\_

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21 **CELL NUMBER:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

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22 **BUYERS BROKERAGE:** \_\_\_\_\_ **BUYERS AGENT:** \_\_\_\_\_

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23 **CELL NUMBER:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

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24 **Seller has agreed to pay Buyers Broker at closing:** \_\_\_\_\_ Compensation

25 **and/or Buyer has agreed to pay Buyers Broker at closing:** \_\_\_\_\_ Compensation

26 **Buyer has agreed to pay a transaction fee of:** \_\_\_\_\_

27 **OTHER:** \_\_\_\_\_

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28 **ADDITIONAL INFORMATION:** \_\_\_\_\_

29 \_\_\_\_\_

30 \_\_\_\_\_