



REALTORS® Political Action Committee of North Dakota (RPAC)

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2018 TRUSTEES

Chair:

*19 Tate Cymbaluk (FPC)
Williston, ND
701-572-5560

Vice Chair:

*20 Shirley Dukart
Dickinson, ND
701-290-2283

Secretary/Treasurer

Jill Beck
Bismarck, ND
701-355-1010/800-279-2361

Members:

*18 Sharon Lunski, CRS, GRI
Grand Forks, ND
701-746-7229

*18 Mike Swartz
Jamestown, ND
701-252-5761

*19 Ron Volk, GRI
Bismarck, ND
701-223-6654

*20 Kevin Fisher
Fargo, ND
701-388-6267

*20 Larry Louser, ABR/M, GRI
Minot, ND
701-852-8151

EX OFFICIO:

Ben Schroeder
President

Amy Hullet
President-elect

Greg Larson, GRI (FPC)

Mary Splichal, CRS, GRI (FPC)

Dewey Uhlir
Issues Mobilization Cmte Chair

Phil Vanyo
Government Affairs Cmte Chair

Staff:

Nancy R. Willis, NDAR
Government Affairs Director

RPAC TRUSTEES

PURPOSE: The REALTORS® Political Action Committee's (RPAC) purpose is to collect and expend political contributions to further the candidacy of individuals for election to public office. The governance of this Committee is autonomous and prescribed by separate Bylaws.

Minutes

February 21, 2018
Holiday Inn-North, Bismarck

Present: Tate Cymbaluk, Shirley Dukart, Jill Beck, Sharon Lunski (by phone), Mike Swartz, Kevin Fisher, Larry Louser and Karin Haskell (for Ron Volk).

Absent with prior notice: Ron Volk

Guests: Amy Hullet and Mary Splichal.

Staff: Nancy R. Willis, GAD

- I. Tate Cymbaluk called the meeting to order at 9 a.m., welcomed all and introductions were made.
- II. The August 1, 2016 and September 29, 2016 minutes were approved. **M/S/C**
- III. The RPAC purpose was reviewed. No changes were made. Jill Beck asked everyone present to sign a Confidentiality Agreement.
- IV. Jill Beck advised Trustees that Chair and Vice Chair offices needed to be elected. Larry Louser made a motion to re-elect Cymbaluk as chair. There being no objections, **Cymbaluk was re-elected by unanimous consent.** Cymbaluk then made a motion to elect Shirley Dukart as vice chair. There being no objections, **Dukart was elected by unanimous consent.**
- V. Cymbaluk reminded Trustees of NDAR's goal of 100% Committee member participation in RPAC. Trustees stand at 63%.
- VI. Beck said that currently the split between NAR and NDAR is 30%/70%. The split between NDAR and the local boards/associations is NDAR 10%/local board/association 90%. Willis said once NDAR's fair share is met, the split changes to NAR 0/NDAR 100%, with the exception of RPAC investments from Major Investors (\$1,000+) which per agreement with NAR must continue to be split. Beck said that although we have been achieving our total fundraising goal, some local boards/associations are not meeting their investment percentage, which is based on membership. It is only because other boards/associations are surpassing their

investment percentage that we have met our total fundraising goal. She suggested reducing the 90% split to the local board/association to 75% or some other amount less than 90% until they meet their investment percentage and then increasing back to 90% as an incentive to meet their goal. Much discussion ensued. In answer to the question about when it would become effective, Trustees agreed that once the board/association met its goal, total funds raised during the year would be eligible for the 90% split. Willis suggested not implementing until 2019 to ensure a sufficient amount of funds for locals to disburse to candidates for the 2018 elections. There was much discussion about implementing in 2018 vs 2019. Dukart made a motion to keep the NAR/NDAR split at the 30%/70% level, to change the NDAR/local board/association split to 25%/75% until the local board/association meets its NDAR fundraising goal percentage, at which point all investments raised would be split 10% NDAR/90% local board/association and for the change to become effective for investments received for the 2019 year. Beck clarified that investments raised in 2018 which local boards/associations have available until June 30, 2019, would still retain the 10%/90% split. The motion passed. **M/S/C**

VII. Trustees reviewed the RPACND Bylaws to determine if any updates were needed. The following Bylaws changes were requested:

- On p. 2, Article II. Organization, Section C. The Trustees of RPAC, 1. Composition, ¶2, line 2 – change minimum investment to be considered for appointment as a Trustee from the 99 Club level (\$99) to the Capital Club level (\$250). **M/S/C**
- On p. 2, Article II. Organization, Section C. The Trustees of RPAC, 1. Composition, ¶2, line 2 - change the amount of time served on a related local or state committee from one (1) year to two (2) years and on lines 4 and 5 - in addition to having served on the NDAR Government Affairs Committee, their local Government Affairs Committee and their local RPAC Trustee Committee (or whichever local committee is responsible for disbursement of RPAC funds) add and/or their local NDAR fundraising committee within the last five (5) years). **M/S/C**
- On p. 3, Article II, Organization, Section D. Officers, 1. Designations, add language related to when terms start and process for election of officers. **M/S/C** Trustees asked staff to add the appropriate language for subsequent approval.
- On p. 4, Article II. Organization, Section E. Meetings, 1. Meetings of the RPAC Trustees - ¶1, line 2 – replace the words “in writing” with the words “any written electronic means”. **M/S/C**
- On p. 4, Article III. Change the article title from “Contributions” to “Investments”. Trustees further asked that in all instances where appropriate, the words “investment” or “investments” should replace the words “contribution or contributions”. **M/S/C**
- On p. 5, Article IV, Section C., Participation in RPAC, 1. Definition, on line 2 change the words “contributing to” to “investing in” and on line 4 change the word “contribution” to “investment.” **M/S/C**
- On p. 6, Article IV. Operations, Section E. Credit Cards, ¶1, line 1, add the words “or Debit Cards” and replace the word “contributions” with “investments.” On line 2, delete the words “contributions of \$50.00 or greater” and replace with the word “investments.” **M/S/C**
- On p. 6, Article IV. Operations, Section G. Bylaws’ Amendments, ¶1, line 3, replace the word “approved” with the word “ratified.” **M/S/C**

VIII. Trustees reviewed the RPACND Policies to determine if any updates were needed. The following Policies’ changes were requested:

- On p. 2, Section II, Lobbyists and REALTORS® requests to attend events, line 2, increase the dollar amount for which the State RPAC Trustees Chair and the Association CEO may approve paid attendance from \$200 to \$250. **M/S/C**
- On p. 2, Section III, RPAC Trustee Meetings, A., add the words “member that is a” in front of the words “RPAC investor.” **M/S/C**
- On p. 2, Section III, RPAC Trustee Meetings, E., add the words “NDAR members who are” in front of the words “NAR Regional Trustees...” **M/S/C**
- On p. 2, Section IV, Distribution of RPAC Funds, Eligibility Criteria:, delete the words “Any REALTOR or Affiliate in good standing” and replace with, “Only one candidate per open seat for each race at the state or local level

will be eligible to receive funding. Candidates eligible to receive state or local RPAC funding must meet the following conditions": Staff to review and recommend appropriate language for subsequent approval.

- On p. 2, Section IV, Distribution of RPAC Funds, A., line 4 – add the words "with the exception of statewide or federal offices. **M/S/C**
- On p. 2, Section IV, Distribution of RPAC Funds, delete letter B. **M/S/C**
- On p. 2, Section IV, Distribution of RPAC Funds, Requests Up to \$500, line 1, add the word "Trustee" between the words "RPAC" and "Chair," and the words "Vice Chair" between the words "Chair" and "and Staff" **M/S/C**
- On p. 2, Section IV, Distribution of RPAC Funds, Requests Up to \$500, bullet 1, add "vs time as a member."
- On p. 3, Section V, Instructions for Local Boards. Staff to review and recommend appropriate language for subsequent approval.

IX. & X. Trustees were made aware of Appendix A of the RPACND Policies, NDAR Process for Disbursing RPAC Funds to Candidates and the updated 2018 NAR Federal Candidate Questionnaire and were asked to review prior to the next meeting and suggest any changes they felt were necessary to Appendix A. Willis reviewed the statewide offices that will be on the ballot and said we would not know who the candidates for office would be until after the filing deadline of April 9, 2018. She also reviewed past levels of support for candidates for these offices, as well as the current balance of state funds available in the RPAC account. She said that an additional \$2,141.41 was to be added to the state funds available from dues investments not yet documented. The offices on the ballot and the support approved for those offices by the Trustees was as follows:

- | | |
|---|---------|
| • Secretary of State | \$5,000 |
| • Attorney General | \$5,000 |
| • Agriculture Commissioner | \$5,000 |
| • Tax Commissioner | \$5,000 |
| • Public Service Commissioner (2 year term) | \$2,000 |
| • Public Service Commissioner (6 year term) | \$4,000 |

M/S/C

XII. Due to time constraints Trustees did not have time to discuss the statewide office disbursement process. Consensus was to have staff make the Bylaws and Policies changes requested and, when completed, to notify the Chair, who will call a meeting where the changes can be reviewed and the disbursement process can be discussed. Willis informed Trustees that the Saturday of the State Fair Parade is July 21, 2018 and that interviews will take place at the Grand Hotel in Minot. A block of rooms has been set aside and Trustees should make arrangements as soon as possible, because once State Fair tickets go on sale, rooms go quickly.

There being no further business, the meeting was adjourned at 12 noon CST.

Respectfully submitted,

Nancy R. Willis, GAD