



# North Dakota Association of REALTORS®

318 West Apollo Avenue – Bismarck, ND 58503-1404  
Phone: 701-355-1010 or 800-279-2361 – Fax: 866-665-1011

[www.ndrealtors.com](http://www.ndrealtors.com)

[info@ndrealtors.com](mailto:info@ndrealtors.com)

**2016**

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[jill@ndrealtors.com](mailto:jill@ndrealtors.com)

Jane Marum, *Admin/Membership Services Director*

[jane@ndrealtors.com](mailto:jane@ndrealtors.com)

Robyn O'Gorman, *Admin Assistant*

[robyn@ndrealtors.com](mailto:robyn@ndrealtors.com)

Nancy Willis, *Gov't Affairs Director*

[nancy@ndrealtors.com](mailto:nancy@ndrealtors.com)

Minutes

## Member Involvement Task Force

3:30 p.m., April 27, 2016

Zoom Video Conference

Present: Mary Splichal, Melissa McDaniel

Absent with prior notice: Shane Cullen, Shawn Ostlie

Presiding: Karin Haskell, Chair

Staff: Jane Marum

Chair Karen called the meeting to order.

The Membership Involvement Committee purpose and the task force objective were reviewed.

Action Plan: An informal YouTube video will be developed by the Chair and Vice Chair of each committee each year. The video will be two to three minutes in length and will contain the following elements:

- Welcome, introductions and thank you for volunteering on the committee
- A reminder of committee meeting dates and locations
- Introduction of NDAR staff
- A summary of the committee's work during the previous year and goals for the upcoming year
- A video snippet of an actual committee meeting that has been held so new committee members can get a sense of what a meeting is like.

This YouTube video can be shared with the local boards as an education piece at their new member orientation.

The taskforce also recommends adding a link to a video about Robert's Rules of Order on the NDAR web site.

There being no further business, the meeting adjourned.

Respectfully submitted,

Jane Marum, Administrative and Membership Services Director

