



*North Dakota Association of REALTORS® along with local boards  
present:*

## **Real Estate Safe Practices: Work Safely and Protect Your Clients**

**(Mandatory Safety Topic-Covers the 3 ND Mandatory hours) #MAN 1415-025**

*CE Approval Pending for MN*

Agents learn how to: Safely screen new clients, show homes & host safe open houses, practice safety when showing distressed properties, provide information to both agents & sellers regarding property photos, and so many more safety tips that are a must for real estate agents today.

## **Technology, Social Media and Smartphone Safety**

**(3 hours Continuing Education) #CE 1516-013** *CE Approval Pending for MN*

Combat the myth of privacy settings while learning to research your cyber reputation, educate sellers about sharing information on line while houses are on the market, utilizing technology to protect yourself, accessing on line resources to buyers regarding dangerous neighborhoods & contaminated houses, guarding your smartphone & client information, and discovering safety apps to promote safety and security in the real estate industry.

CSSS (Consumer Safety and Security Specialist) certification given if both classes are taken.



**April 7-24, 2015**

Tracey Hawkins is a safety expert and who has been in the safety and security business since 1995. Audience members get relevant and realistic information created specifically for them by a safety/security expert. Safety training is Tracey's full-time occupation, not a side-line, after-thought or part-time job. It is her ONLY topic. Work with a professional who combines experience, audience feedback, research and training people can relate to.

**Seating is limited....Register early!**

### **●Limited enrollment – register early!**

- The Real Estate Safe Practices course covers the (3) hours for **Mandatory** Education for ND License renewal
- Courses are for all real estate Brokers and Salespersons
- Every ND licensee (except those that are exempt or licensed within the last year) will need 9 hours continuing education (CE) from January 1, 2015 through date to be determined by ND Real Estate Commission (see below) of which at least 3 hours must be taken in the Mandatory topic of Personal Safety.

*Please Note: There is proposed legislation to change the license renewal date to an earlier date than December 31<sup>st</sup>. The ND RE Commission is considering November 15<sup>th</sup> as a renewal date, so please remember this when scheduling your CE. Should the bill pass the legislature, the Commission will need to make Administrative Rule changes to finalize the renewal date.*

- Note: Courses that meet the mandatory CE topic will have a course code starting with Man15.
- KEEP YOUR CE CERTIFICATES:** Each REALTOR® / Licensee is responsible for keeping CE Certificates. If you have lost certificates you will have to get a duplicate from the entity that sponsored the course you attended.

**Please check (✓) which location, class, and date you plan to attend:**

**Fargo** – Ramada Plaza Suites – 1635 42<sup>nd</sup> St. S 701-277-9000

- ☐ Real Estate Safe Practices—Tuesday, April 7 (8:30 – 11:30 am)
- ☐ Tech, Soc. Media & Smartphone Safety—Tue, April 7 (1:00 – 4:00 pm)
- ☐ Real Estate Safe Practices—Friday, April 10 (8:30 - 11:30 am)

**Grand Forks** – Canad Inn -- 1000 S 42<sup>nd</sup> St. 701-772-8404

- ☐ Real Estate Safe Practices—Wed, April 8 (9:00 – 12:00 pm)
- ☐ Tech, Soc. Media & Smartphone Safety--Wed, April 8 (1:30 – 4:30)

**Jamestown** – Quality Inn – 507 25<sup>th</sup> St SW 701-252-3611

- ☐ Real Estate Safe Practices—Thurs, April 9 (1:00 – 4:00 pm)

**Williston** -- Grand Williston – 3601 2<sup>nd</sup> Ave. W 701-774-0241

- ☐ Real Estate Safe Practices—Monday, April 20 (8:30 – 11:30 am)
- ☐ Tech, Soc. Media & Smartphone Safety—Mon, April 20 (1:00 – 4:00)

**Minot** – Grand Hotel Minot – 1505 N Broadway 701-852-3161

- ☐ Real Estate Safe Practices—Tues, April 21 (8:30 – 11:30 am)
- ☐ Tech, Soc. Media & Smartphone Safety—Tues, April 21 (1:00 – 4:00)

**Bismarck** – Ramada – 1400 E Interchange Ave. 701-258-7000

- ☐ Real Estate Safe Practices—Wednesday, April 22 (8:30 – 11:30 am)
- ☐ Tech, Soc. Media & Smartphone Safety—Wed, April 22 (1:00 – 4:00)
- ☐ Real Estate Safe Practices—Friday, April 24 (8:30 – 11:30 am)

**Dickinson** – Elks Lodge – 501 Elks Drive 701-483-1137

- ☐ Real Estate Safe Practices—Thurs, April 23 (8:30 – 11:30 am)**MST**
- ☐ Tech, Soc. Media & Smartphone Safety—Thurs, April 23 (1:00 – 4:00)**MST**

**REALTORS®:**  
Register online at  
[www.ndrealtors.com](http://www.ndrealtors.com)

(You will need your realtor.org  
log in and password)

**Please Note! When paying on  
line make sure to pick by  
location & date as there may  
be more than one class  
offering in that city.**

<u>Cost for each course:</u>	REALTOR®	Non-Member
7 days & more prior to class	\$50	\$75
Within 7 days of class taken	\$75	\$100
Walk-Ins on day of class	\$85	\$110

**Important!!**

**Please be sure you have checked class  
and location above!**

**Please print or attach business card:**

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

- ☐ Enclosed is my check for \$ \_\_\_\_\_
- ☐ MasterCard ☐ Visa ☐ Discover
- ☐ American Express

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Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

**Please make checks payable and mail to:**

ND Association of REALTORS®  
318 W Apollo Avenue – Bismarck, ND 58503  
701-355-1010/800-279-2361 Fax: 866-665-1011  
[info@ndrealtors.com](mailto:info@ndrealtors.com)



**For Office Use Only:**

Date Rec'd \_\_\_\_\_  
Amount \_\_\_\_\_  
Check # \_\_\_\_\_  
EC # \_\_\_\_\_  
Order # \_\_\_\_\_

REFUND POLICY- Full refund may be returned only if notice of cancellation is submitted in writing to the ND Association of REALTORS® five days prior to classes. Refund of half the fee will be returned upon receipt of written cancellation no later than two days prior to classes. **NO REFUNDS OR CREDITS THEREAFTER.** Any refunds will be mailed immediately following the seminars. Email requests to [info@ndrealtors.com](mailto:info@ndrealtors.com), fax to 866-665-1011, or mail to 318 W Apollo Ave – Bismarck, ND 58503.  
If you plan on attending the classes and will need assistance relating to a disability, please contact NDAR (800-279-2361) as soon as possible.