

North Dakota Association of REALTORS® along with the local board of REALTORS® in each location present:



**Real Estate Safety Practices: Work Safely—Protect Your Clients**

Approved for 3 ND elective hours  
Submitted for hours in MN

# June 11-17, 2014

This class will provide an overview of what safety risks are faced by agents and clients during residential real estate sales. Agents will learn how to mitigate and/or avoid dangerous situations for their safety and that of their clients. Agents will learn how to understand risks; trust your instincts; create a Safety Plan for yourself, your client and your office and be prepared during Open Houses. The instructor also will review the Fair Housing Discrimination Act and unique circumstances of FSBOs; REOs/Foreclosures and Social Media and Smart Phone Safety.

**Please check (✓) which location you plan to attend:**

**Grand Forks** – Canad Inn – 100 S 42nd St 701-772-8404

☐ Wednesday, June 11 – 9:00 am – 12:00 pm

**Fargo** – Hilton – 4351 17<sup>th</sup> Ave S 701-499-6000

☐ Thursday, June 12 – 9:00 am -- 12 pm

**Dickinson** – Astoria Hotel – 363 15<sup>th</sup> St W 701-456-5000

☐ Monday, June 16 - 9:00 am – 12 pm

**Minot** – Grand Hotel – 1505 N Broadway 701-852-3161

☐ Tuesday, June 17 – 9 am – 12 pm

## Tracey Hawkins

Tracey is known as the “Safety Lady” and is a safety expert and former real estate agent. She has been in the safety and security business since 1995.

Content for her classes has been created specifically for real estate agents. Tracy is a webinar host and safety column writer for realtor.org

<u>Cost for each course:</u>	REALTOR®	Non-Member
With CE	\$50	\$75
No CE	\$25	\$35
After June 6 & walk-ins with CE	\$75	\$100
After June 6 & walk-ins no CE	\$40	\$60

☐ Enclosed is my check for \$ \_\_\_\_\_

☐ MC ☐ Visa ☐ Discover ☐ American Express

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**Location:** \_\_\_\_\_

*Please print or attach business card:*

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

☐ **I will be taking the classes for Minnesota renewal.**

**Please make checks payable and mail to:**

ND Association of REALTORS®

318 W Apollo Avenue – Bismarck, ND 58503

701-355-1010/800-279-2361 Fax: 866-665-1011

[info@ndrealtors.com](mailto:info@ndrealtors.com)

If you plan on attending the classes and will need assistance relating to a disability, please contact NDAR (800-279-2361) as soon as possible.

**REALTORS®:**  
**Register online at**  
**[www.ndrealtors.com](http://www.ndrealtors.com)**

(You will need your  
realtor.org  
log in and password)

## For Office Use Only:

Date Rec'd \_\_\_\_\_

Amount \_\_\_\_\_

Check # \_\_\_\_\_

EC # \_\_\_\_\_

Order # \_\_\_\_\_

**REFUND POLICY:** Full refund (less \$10 processing fee if registration was paid by credit card) may be returned only if notice of cancellation is submitted in writing to the ND Association of Realtors® five days prior to classes. Refund of half the fee will be returned upon receipt of written cancellation no later than two days prior to classes. **NO REFUNDS OR CREDITS THEREAFTER.** Any refunds will be mailed immediately following the seminar. Email refund requests to [info@ndrealtors.com](mailto:info@ndrealtors.com), fax to 866-665-1011, or mail to 318 W Apollo Avenue, Bismarck, ND 58503.

(Over)

## *Limited enrollment – register early!*

- This course is for all real estate Brokers and Salespersons.
- From January 1, 2014- December 31, 2014, at least 3 of the 9 required hours must be taken in the Mandatory topic of Agency or Fair Housing.
- Note: Courses that meet the required topic will have a course code starting with Man14. Courses approved for Pre-licensing education will have course approval code with PrL.

**ATTENTION BROKERS** - Every North Dakota licensee (except those that are exempt) will need 9 hours of continuing education by December 31, 2014. The Designated Broker is required to certify to the Real Estate Commission that each renewing licensee has completed the CE hours when renewing licenses. Therefore, the licensee and the Designated Broker must retain copies of all education forms and certificates for their own records.

**KEEP YOUR CE CERTIFICATES!** - Each REALTOR®/Licensee is responsible for keeping their CE certificates. If you have lost a certificate you will have to get a duplicate from the entity that sponsored the course you attended. Please check course numbers to be sure you haven't taken the same course previously this year.



**Safety course to be taken for CE or no CE**